

University of Washington

Department of Construction Management

Construction Industry Advisory Council



Premise

In 1992, the Department of Construction Management created a local Construction Industry Advisory Council (CIAC) to maintain an active and continuing relationship with the industry. CIAC serves as a bridge between the construction industry and the University creating interdependent relationships with a shared goal of serving the construction and related industries.

The relationship of our department with the construction industry is reciprocal:

A. Industry partners support academic mission

- Industry as key stakeholder
- Industry relations equal to internships for our students
- Program interconnectivity with industry provides for a richer educational offering

B. Department shapes industry

- Our graduates contribute at all levels within the industry
- Our programs promote a positive image for the industry within and outside UW
- Our scholarship shapes industry by narrating its emergent issues and practices, and by driving change

As a result of this reciprocal relationship, the Department of Construction Management enjoys tremendous support of the local construction industry, which provides (a) part-time employment opportunities to students during the school year, (b) internship opportunities during the summer, (c) opportunities for field trips, (d) part-time and guest lecturers, and (e) financial support for a broad spectrum of departmental activities.

Council members represent all facets of the construction industry. They share a passion for the health of the program and the success of our students. Council members can be voting members of the executive committee – who can also serve in ad-hoc committees – or affiliate members serving in ad-hoc committees.

The major objectives of the Council are to:

- Be the voice of the industry for the Department and College;
- Be an advocate for students in the Department of Construction Management in order to produce outstanding graduates who can be effective and productive members of the construction industry;
- Support the needs of the Department of Construction Management, and its faculty, staff and students;
- Advise the Department Chair in order to ensure that students receive the best possible education;
- Provide opportunities for summer internships to students as part of their education;
- Support continuing education for the construction industry; and
- Establish interdependent relationships with other professionals represented in the College.

Governance and Activities

- **Leadership:** The Council is led by a Chair and a Vice-Chair who serve in these positions for two years (“Leadership”). The Vice-Chair also maintains Treasurer duties, which includes overseeing upon CIAC budget and expenditures, providing an update on meeting and co-chairing the membership ad-hoc committee. These individuals work in coordination with the CM Department Chair to facilitate CIAC work and activities. Both the Chair and Vice-Chair are elected by the Executive Committee, which includes all voting members. The individual elected as Vice-Chair will serve her/his two-year term in that role before becoming Chair for an additional two-year term.
- **Governance:** CIAC activities are carried out by the Executive Committee (the “Committee”), which includes all voting members, and by a series of ad-hoc standing committees.
 - Executive Committee:
 - Meeting Frequency: quarterly as follows:
 - early Autumn/retreat
 - early Winter
 - early Spring
 - early Summer
 - Scope:
 - This body is charged with higher level decision making on topics such as approving financial disbursement and expenses, setting up ad-hoc committees, electing a Vice-Chair from among members of the executive committee, voting on admission of new members, and approving the contribution structure.
 - Requirements:
 - Up-to-date membership contributions.
 - Its members should attend at least 2 of the 4 annual meetings, including the Autumn retreat.
 - Ad-hoc Standing Committees:
 - Meeting Frequency: as needed, but generally quarterly between executive committee’s meetings.
 - Scope:
 1. Membership: To periodically evaluate membership application process and annual contribution amount; evaluate applications for membership and make recommendations.
 2. Undergraduate Curriculum: To advise the CM Department on its undergraduate curriculum to ensure that the program addresses industry’s needs and its students receive the best possible education.
 3. Graduate Curriculum and Continuing Education: To advise the CM Department on its graduate curriculum and professional education programs to ensure that they support continuing education for the construction industry and its students receive the best possible education.
 4. Advancement: To support the needs of the CM Department, and its faculty, staff and students through coordinated fundraising.

5. Events: To work collaboratively with the Department to organize events that advocate for students in the CM Department and promote a positive image for the industry at large; this committee will also join forces with the Advancement committee for the organization of the Hall of Fame Banquet.
6. Careers, Mentorship and Inclusion: To work collaboratively with the Department to organize activities, panels, and programs aiming at producing outstanding graduates who can be effective and productive members of the construction industry while promoting inclusiveness within the industry.
 - Governance: CIAC Leadership will appoint a committee chair and co-chair from among members of the executive committee; these individuals will coordinate committee's activities, recommend affiliate members (among CIAC member organizations) when needed, and report about committee work in progress at the executive committee's quarterly meetings.
 - Ad-hoc Standing Committee Membership: These committees may include a mix of voting members and non-voting, affiliate members.

Membership

The Council has the following categories of membership:

1. Construction Firms (eligible for 1 voting member + affiliate members)

Construction firms are organization-members; their annual contributions would depend upon their gross annual revenue while providing room to adjust their economic support to the program (See membership contribution table for specific Academic Year). Any construction firm can apply for membership and their application will be reviewed by CIAC Leadership and the CIAC membership committee in coordination, which will make recommendations to the Committee.

These organization-members can appoint one individual to serve as a voting member in the executive committee. This voting position is tied to the company, not the individual.

If the appointed voting member for a company changes employer, and her/his new employer is;

- already represented on the Committee, she/he could stay on the Council, but the company would have to select only one employee as a voting member. The other employee would remain on the Council as a non-voting affiliate member.
- not represented on the Committee, she/he can elect to remain affiliated with CIAC by either retaining membership as a non-voting individual or by referring her/his new company to the CIAC Leadership and the membership committee for future consideration.

In addition, these organization-members can help the program by volunteering additional employees as non-voting affiliate members who can help with work and activities of ad-hoc standing committees. Standing committee co-chairs should inform the Leadership of proposed new affiliate members in their committee until they can be approved at the next Committee meeting. These affiliate positions provide

for opportunities to groom a new and diverse cohort of industry leaders from within CIAC firms, including CIAC Young Leaders.

2. Associations (eligible for 1 voting member + affiliate members)

Industry associations are organization-members; their annual contributions would depend upon their membership base (See membership contribution table for specific Academic Year). Any construction-related association can apply for membership and their application will be reviewed by CIAC Leadership and the CIAC membership committee, which will make recommendations to the Committee.

These organization-members can appoint an individual to serve as a voting member in the executive committee. This voting position is tied to the association, not the individual. These association-members can help the program by volunteering additional employees as non-voting affiliate members who can help with work and activities of ad-hoc standing committees. Standing committee co-chairs should inform the Leadership of proposed new affiliate members in their committee until they can be approved at the next Committee meeting.

3. Other Organizations (eligible for 1 voting member + affiliate members)

The construction industry relies on other organizations and firms to operate, such as owners, designers, sureties, insurances, law firms, material suppliers, etc. These organizations can benefit CIAC's ability to support the CM programs at UW by providing insight on many of CIAC's activities; their annual contributions would depend upon their private vs. public status (See membership contribution table for specific Academic Year). Other construction-related organizations can apply for membership and their application will be reviewed by CIAC Leadership and the CIAC membership committee, which will make recommendations to the Committee.

These organization-members can appoint an individual to serve as a voting member in the executive committee. This voting position is tied to the organization, not the individual.

If the appointed voting member for a company or organization changes employer, and her/his new employer is;

- already represented on the Committee, she/he could stay on the Council, but the company or organization would have to select only one employee as a voting member. The other employee would remain on the Council as a non-voting affiliate member.
- not represented on the Committee, she/he can elect to remain affiliated with CIAC by either retaining membership as a non-voting individual or by referring her/his new company or organization to the CIAC Leadership and the membership committee for future consideration.

In addition, these organization-members can help the program by volunteering additional employees as non-voting affiliate members who can help with work and activities of ad-hoc standing committees. Standing committee co-chairs should inform the Leadership of proposed new affiliate members in their committee until they can be approved at the next Committee meeting.

4. Individuals (Emeritus and/or Platinum level are eligible as voting members of the Committee, others are eligible as affiliate member)

CIAC activities can benefit from the involvement of individuals, such as former Committee members former faculty, industry retirees, alumni working for organizations who are not members, etc.; their annual contributions would depend upon their historical affiliation with CIAC and the UW CM program (i.e., emeritus vs. other individuals) while providing room to voluntarily adjust their economic support to the program (See membership contribution table for specific Academic Year). Interested individuals can apply for membership and their application will be reviewed by the CIAC Leadership and the membership committee which will make recommendations to the executive committee.

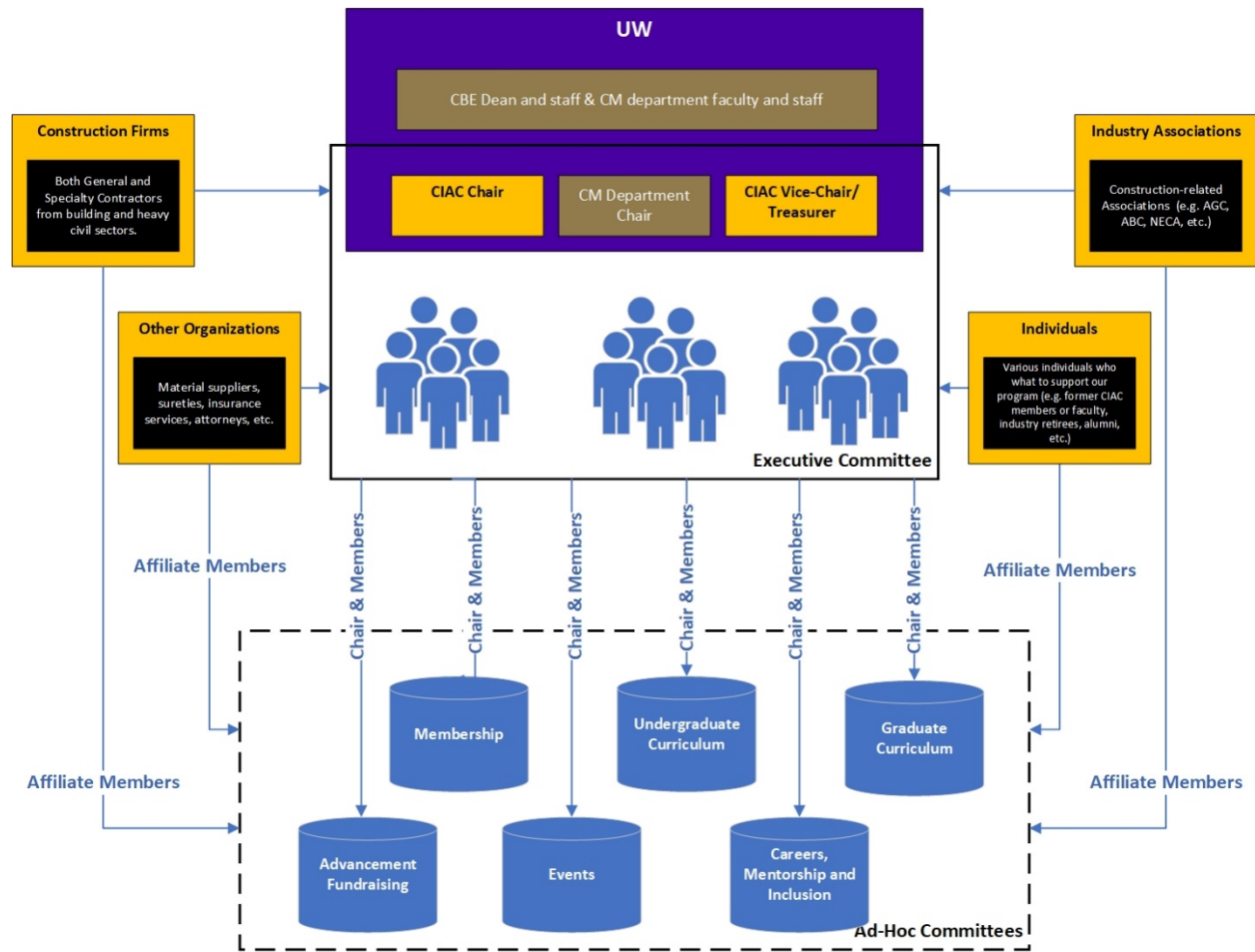
CIAC Emeritus individual members will be able to attend Committee meetings and participate in its discussions, and can serve in ad-hoc standing committees. Other individual members can also serve in ad-hoc standing committees.

Another category of individual members includes the CIAC Young Leaders to be selected among the past two years' graduates. Examples of potential candidates for the CIAC Young Leaders positions include CM Students of the Year Award and CM Service Award winners. These recent graduates will be invited to join CIAC as non-voting affiliate members. If their employer is not a CIAC member, these individuals will be waived membership contributions for their initial two years. Responsibilities for CIAC Young Leaders include, but are not limited to, helping CIAC with recommended curriculum, recruitment, and support the CM Department with the annual CIAC student event.

Former CIAC Leadership who complete their full four-year term, and who are retired or are not employed by current Committee member companies or organizations, will be granted CIAC Emeritus status, and their annual contributions will be completely voluntary.

5. UW

CM department faculty and staff participate to CIAC discussions, activities and meetings so that they can leverage from this body. CBE Dean and CBE staff, such as from Advancement are invited to meetings. CM faculty and staff and CBE Dean and staff are encouraged to attend CIAC meetings. However, they are considered as ex-officio members of the Committee without a vote.



Term

Memberships are on an annual calendar basis. Immediately after the first meeting in Autumn, each member will receive an application for renewal for the next calendar year. Membership contributions will be based on the most recently approved table. Appendix A includes an example of the contribution table.

Appendix A: Sample Membership Contribution Table

(1) Construction Firm		Large Firm (>\$10m gross annual revenue)	Small Firms (<\$10m GAR)
	Platinum Level		
	Gold Level		
	Silver Level		
(2) Association		Large (>xxx members)	Small (<xxx members)
(3) Other Organization		Private	Public
			Lowest individual rate or approved waiver (*)
(4) Individual		CIAC Emeritus	Others
	Platinum Level		
	Gold Level		
	Silver Level		